Form 332A
Rev. 9/01

School Board of Martin County

# EQUIPMENT DISPOSAL REQUEST

From Location: _____ Date: _____

To **WAREHOUSE**

| Asset # | Description (Make/Brand) | Reason for Disposal | Acquisition Date | Original Cost |
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_____ _____

Signature – Issuing Principal/Supervisor Date Issued

_____ _____

Property Control Specialist Date Disposed

____/____/____

Board Approval Date

(Send Equipment Disposal Request along with Form 5/Workorder to Property Control Specialist)

White – Property Control Specialist Yellow – Receiving Site Pink - Originator